



# TRANSFER OF CHAPTER MEMBERSHIP

### Instructions

This form is to be used for the permanent transfer of a member from one chapter to another. Transferring member shall complete and sign section A. Officers of releasing chapter shall sign Section B and forward this entire form to the chapter to which transfer is to be made. This chapter shall then complete Section C and mail to Sigma Pi Fraternity, International, P.O. Box 1897, Brentwood, TN 37024.

**ATTENTION: TRANSFER IS A PERMANENT CHANGE OF CHAPTER MEMBERSHIP. AFFILIATION DOES NOT CHANGE CHAPTER RECOGNITION STATUS AS AN ALUMNUS.**

### SECTION A – REQUEST FOR PERMANENT TRANSFER

NAME: \_\_\_\_\_ INTERNATIONAL NUMBER: \_\_\_\_\_

HOME ADDRESS: \_\_\_\_\_ CLASS OF 20 \_\_\_\_\_

CITY: \_\_\_\_\_ STATE: \_\_\_\_\_ ZIP/POSTAL CODE: \_\_\_\_\_

TELEPHONE NUMBER: \_\_\_\_\_

REQUESTING: (check one) \_\_\_\_\_ AFFILIATION \_\_\_\_\_ TRANSFER

I, the undersigned member of \_\_\_\_\_ Chapter, desire to be transferred to, and permanently enrolled on, the records of \_\_\_\_\_ Chapter at \_\_\_\_\_ College/University.

Signed: \_\_\_\_\_ Date: \_\_\_\_\_

### SECTION B – RELEASE

This is to certify that the above named brother is in good standing with \_\_\_\_\_ Chapter and is hereby released for transfer. Please notify this chapter when official transfer has been made.

Sage: \_\_\_\_\_ Date: \_\_\_\_\_

Fourth Counselor: \_\_\_\_\_ Date: \_\_\_\_\_

### SECTION C – ACCEPTANCE AND CHAPTER REGISTRATION

Brother \_\_\_\_\_ has been voted upon and accepted for full active membership in \_\_\_\_\_ Chapter. Please send the chapter a photocopy of this form as evidence that official transfer has been completed.

Sage: \_\_\_\_\_ Date approved: \_\_\_\_\_

Fourth Counselor: \_\_\_\_\_ Date: \_\_\_\_\_

### SECTION D – GRAND CHAPTER APPROVAL *(this section completed by office)*

The Grand Chapter of Sigma Pi Fraternity, International approves the transfer of Brother \_\_\_\_\_ from \_\_\_\_\_ Chapter to \_\_\_\_\_ Chapter.

\_\_\_\_\_  
EXECUTIVE DIRECTOR

\_\_\_\_\_  
DATE



# ***TRANSFER OF CHAPTER MEMBERSHIP***

## **Bylaw 2, Section 3**

### *Transfer/Affiliation of Membership*

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A Fraternity brother cannot be a registered brother of more than one chapter at the same time, and membership in the Fraternity does not include the right of automatic transfer to, or registration and privileges at, another chapter. However, any brother in good standing with one chapter of the Fraternity may either affiliate temporarily with, or transfer permanently to, another chapter, upon the consent of both chapters. The privilege of affiliating with or transferring to another chapter may be enjoyed by a brother of an inactive chapter, in which case the Grand Chapter shall grant the approval required from the inactive chapter.

- a) Affiliation: A chapter accepting a brother for temporary affiliation, shall do so and extend full chapter privileges, only after the brother has obtained from his original chapter a letter certifying that he is in good standing.
- b) Transfer: Permanent transfer of a brother from one chapter to another, shall be upon written request of the brother on forms furnished by the Grand Chapter and shall be official and registered only after approval by the original chapter and due to election to membership in the chapter to which transfer is to be made.